

Tiddlywinkers Day Nursery/The Loft Afterschools

Policy on Photography

Principle

The nursery is committed to providing a safe environment for children and will adhere to the policy on child protection

Statement of Intent

The nursery aims to ensure that all staff members are aware of child protection and encourage staff training in these issues

Policy Procedures

The children will have their photograph taken during play and activities for observations.

No child will be photographed without parents/carers permission. Permission slips will be signed and dated by the parent/carer and kept on record.

A separate permission slip will be drawn up for the children to be photographed by the local papers and for display purposes and kept in the child's records.

All staff will be informed if any parent/carer does not wish for their child to be photographed during their time in nursery.

No mobile phones will be used to take photographs.

Photographs will be taken only by the designated nursery camera to take photos within the setting or on outings.

Images taken on this camera must be deemed suitable without putting the child/children in any compromising positions that could cause embarrassment or distress.

If a member of staff is concerned in any way regarding a child having their photo taken, they must report to the manager or proprietor immediately.

The nursery camera will be kept in the filing cabinet, in the manager's office and will be given out by the manager as required.

Failure to adhere to the contents of this policy will lead to disciplinary procedures being followed.

Policy agreed and adopted by:

Proprietor: _____

Manager: _____

Date: _____